FAMILY RESOURCE CENTER d/b/a ADOPTION CENTER OF ILLINOIS

FINANCIAL STATEMENTS

SEPTEMBER 30, 2018

FAMILY RESOURCE CENTER d/b/a ADOPTION CENTER OF ILLINOIS

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INDEPENDENT AUDITORS' REPORT

Board of Directors Family Resource Center d/b/a Adoption Center of Illinois Chicago, Illinois

We have audited the accompanying financial statements of FAMILY RESOURCE CENTER d/b/a ADOPTION CENTER OF ILLINOIS (an Illinois nonprofit organization), which comprise the statements of financial position as of September 30, 2018 and 2017, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of FAMILY RESOURCE CENTER d/b/a ADOPTION CENTER OF ILLINOIS as of September 30, 2018 and 2017, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Warady + Davis LLP

January 21, 2019

FAMILY RESOURCE CENTER d/b/a ADOPTION CENTER OF ILLINOIS STATEMENTS OF FINANCIAL POSITION

As of September 30		2018		2017
ASSETS				
CURRENT ASSETS				
Cash	\$	563,213	\$	574,358
Receivables	,	21,943	,	5,829
Prepaid Expenses		29,081		28,757
Total Current Assets		614,237		608,944
PROPERTY AND EQUIPMENT, NET		455,001		443,797
INTANGIBLE ASSETS, NET		1,587		4,760
	\$	1,070,825	\$	1,057,501
		, ,		
LIABILITIES AND NET ASSETS				
CURRENT LIABILITIES				
Current Portion of Mortgage Payable	\$	35,678	\$	28,887
Current Portion of Obligation Under Capital Lease		3,846		3,719
Accounts Payable		23,742		2,358
Accrued Payroll and Benefits		12,467		35,372
Accrued Vacation		11,759		8,263
Accrued Pension Expense		16,226		16,180
Other Accrued Expenses		17,072		21,387
Deferred Revenue		63,965		64,250
Total Current Liabilities		184,755		180,416
LONG-TERM LIABILITIES				
Mortgage Payable, net of Current Portion Obligation Under Capital Lease, net of		31,496		167,639
Current Portion		8,439		12,284
Total Long-Term Liabilities		39,935		179,923
Total Liabilities		224,690		360,339
NET ASSETS				
Unrestricted		843,288		684,501
Temporarily Restricted		2,847		12,661
Total Net Assets		846,135		697,162
	\$	1,070,825	\$	1,057,501

STATEMENTS OF ACTIVITIES

For the Years Ended September 30			2018				20	017	
	Ur	nrestricted	Temporarily Restricted		Total	Unrestricted		porarily stricted	Total
REVENUES Public Support									
Contributions and Grants									
Adoptive Parents and Others Donated Goods and Services	\$	$117,\!411$ $2,\!320$	\$	\$	$117,411 \\ 2,320$	\$ 133,101 1,750	\$	7,195	\$ 140,296 1,750
Special Event		2,520			2,320	1,750			1,750
Fund Raising Events		263,045			263,045	257,496			257,496
Less: Event Expenses Net Fund Raising		$\frac{(85,830)}{177,215}$		_	$\frac{(85,830)}{177,215}$	(88,681) 168,815			(88,681) 168,815
Total Public Support		296,946		_	296,946	303,666		7,195	310,861
Program Revenue		_					,		
Fee Income		1,089,017		_	1,089,017	961,770			961,770
Other Revenues									
Interest and Dividends		806			806	895			895
Miscellaneous Income		149			149	122			122
Casualty Income Rental Income		8,445			8,445				_
Revenue		48,985			48,985	40,000			40,000
Less: Rental Expenses		(43,234)			(43,234)	(48,911)			(48,911)
Net Rental Income (Loss) Total Other Revenues		5,751			5,751	(8,911)			(8,911)
		15,151	(0.04.1)		15,151	(7,894)		(0.770)	(7,894)
Net Assets Released from Restriction		9,814	(9,814)			9,552		(9,552)	
Total Revenue and Other Support		1,410,928	(9,814)		1,401,114	1,267,094		(2,357)	1,264,737
EXPENSES									
Program Services Adoption Services		797,782			797,782	761,583			761,583
Supporting Services		101,102		_	101,102	101,808			701,000
Management and General		347,547			347,547	393,785			393,785
Fundraising		106,812			106,812	126,948			126,948
Total Supporting Services		454,359			454,359	520,733			520,733
Total Expenses		1,252,141			1,252,141	1,282,316			1,282,316
CHANGE IN NET ASSETS		158,787	(9,814)		148,973	(15,222)		(2,357)	(17,579)
Net Assets, Beginning		684,501	12,661		697,162	699,723		15,018	714,741
NET ASSETS, ENDING	\$	843,288	\$ 2,847	\$	846,135	\$ 684,501	\$	12,661	\$ 697,162

STATEMENTS OF FUNCTIONAL EXPENSES

For the Years Ended September 30

2018

2017

	Adoption Services	Management and General	Fundraising	Total	Adoption Services	Management and General	Fundraising	Total
Payroll	\$ 447,231	\$ 210,872	\$ 55,139	\$ 713,242	\$ 363,122	\$ 269,905	\$ 67,010	\$ 700,037
Fringe Benefits and Payroll Taxes	103,473	48,788	12,757	165,018	99,817	74,193	18,419	192,429
Medical, Prenatal and								
Other Living Expenses	18,864	_	415	19,279	16,558	_	_	16,558
Occupancy	$14,\!507$	3,114	2,760	20,381	14,116	3,030	2,685	19,831
Insurance	14,331	5,994	2,726	23,051	13,783	2,958	2,622	19,363
Telephone	13,998	$2,\!510$	$2,\!225$	18,733	13,492	2,347	2,080	17,919
Supplies	$9,\!568$	1,650	1,463	12,681	5,350	957	848	7,155
Distribution	2,834	$\bf 257$	228	3,319	2,441	191	177	2,809
Travel and Housing	38,014	1,090	1,228	40,332	30,465	637	1,053	32,155
Equipment Rental, Repairs								
and Maintenance	1,078	231	205	1,514	98	21	19	138
Professional Service Fees	16,995	31,364	3,373	51,732	30,698	20,010	3,199	53,907
Education and Research	6,117	1,192	1,056	8,365	3,904	723	641	$5,\!268$
Humanitarian Aid and								
Special Assistance	10,000		_	10,000	33,150			33,150
Meeting Expense	9,848	109	97	10,054	6,025	266	236	6,527
Communications	46,553	20,646	10,854	78,053	74,085	5,532	14,551	94,168
Contractual Services	22,931	$3,\!232$	2,865	29,028	5,240	2,555	_	7,795
Depreciation and Amortization	$15,\!485$	3,324	2,946	21,755	28,095	6,031	5,345	39,471
Credit Card and Banking Fees	_	6,989	1,095	8,084	7,986	1,714	1,519	11,219
Interest	4,315	926	821	6,062	6,360	1,365	1,210	8,935
Miscellaneous	1,640	5,259	4,559	11,458	6,798	1,350	5,334	13,482
TOTALS	\$ 797,782	\$ 347,547	\$ 106,812	\$1,252,141	\$ 761,583	\$ 393,785	\$ 126,948	\$ 1,282,316

$\frac{\text{FAMILY RESOURCE CENTER d/b/a ADOPTION CENTER OF ILLINOIS}}{\text{STATEMENTS OF CASH FLOWS}}$

For the Years Ended September 30		2018		2017
CASH FLOWS FROM OPERATING ACTIVITIES Change in Net Assets	\$	148,973	\$	(17,579)
Adjustments to Reconcile Change in Net Assets				
to Net Cash Provided by Operating Activities				
Depreciation and Amortization		$27,\!346$		28,184
Amortization of Intangible Assets		3,173		19,275
Donated Stock		(46,652)		(51,201)
Proceeds from Sale of Donated Stock		46,652		51,201
(Increase) Decrease in Receivables		(16,114)		1,937
Increase in Prepaid Expenses		(324)		(3,710)
Increase (Decrease) in Accounts Payable		21,384		(23,750)
Increase (Decrease) in Accrued Expenses		(23,678)		24,928
Increase (Decrease) in Deferred Revenue		(285)		10,950
Total Adjustments		11,502		57,814
Net Cash Provided by Operating Activities		160,475		40,235
CASH FLOWS FROM INVESTING ACTIVITIES				
Purchases of Property and Equipment		(38,550)		(30,905)
CASH FLOWS FROM FINANCING ACTIVITIES				
Principal Repayments of Long-Term Debt		(129,352)		(74,944)
Repayments of Obligation Under Capital Lease		(3,718)		(3,005)
repayments of obligation chaof capital heade		(0,110)		(0,000)
Net Cash Used by Financing Activities		(133,070)		(77,949)
NET DECREASE IN CASH		(11,145)		(68,619)
Cash, Beginning		574,358		642,977
CASH, ENDING	\$	563,213	\$	574,358
CLUBBLE DATE WHAT DIGGLOCAL DESCRIPTION OF CALCULAR ON A VEGET DESCRIPTION				
SUPPLEMENTAL DISCLOSURES OF CASH FLOW INFORMATION	Ф	0.500	Ф	10.055
Cash paid for interest	\$	9,533	\$	13,955
Noncash Activities				
Donated Goods and Services	\$	2,320	\$	1,750
	<u> </u>			=,
Donated Services included in Special Event	\$	400	\$	75
Property and Equipment Acquired by Obligation				
under Capital Leases	\$		\$	19,008

ORGANIZATION ACTIVITIES

Family Resource Center ("FRC") d/b/a Adoption Center of Illinois ("ACI") was founded in 1987 as a not-for-profit organization. FRC is a licensed child welfare agency in Illinois committed to facilitating and improving the adoptive and foster care process by providing traditional adoption and foster care services. FRC is accredited as a Hague accredited Adoption Service Provider by the Council on Accreditation. As a Hague Outgoing case provider, FRC is approved to place children with non-U.S. resident adoptive families. FRC is also approved to work with and place children for adoption with parents in the states of New York and Connecticut. In addition, FRC is approved by the China Center of Child Welfare and Adoption to place Chinese orphans with qualified individuals and couples, although FRC is no longer accepting new applicants into this program.

NOTE 1—SIGNIFICANT ACCOUNTING POLICIES

This summary of significant accounting policies is presented to assist in understanding the financial statements of FRC. The financial statements and notes are representations of management which is responsible for their integrity and objectivity. These accounting policies conform to accounting principles generally accepted in the United States of America and have been consistently applied in the preparation of the financial statements.

USE OF ESTIMATES

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results may differ from those estimates.

RECEIVABLES

Receivables consist primarily of adoption fees and are reported at net realizable value, which is the amount management expects to collect from balances outstanding at year-end. Based on management's assessment of the credit history of individuals having outstanding balances and taking into consideration the age of past due accounts, an assessment of the ability to pay, as well as current relationships, management considers receivables to be fully collectible at September 30, 2018 and 2017. Accordingly, no allowances for doubtful accounts are required. Individual accounts are written off when collection appears doubtful.

PROPERTY AND EQUIPMENT

Property and equipment purchases of \$500 or more are recorded at cost and depreciated over their estimated useful lives on a straight-line basis. Major renewals and betterments, which extend the useful life of an asset, are capitalized while routine maintenance and repairs are expensed as incurred. The estimated useful lives for determining depreciation of the various classes of assets are as follows:

<u>Asset</u>	<u>Useful Life</u>
Building and Building Improvements	10 - 30 years
Equipment	5-12 years
Furniture and Fixtures	5-7 years

NOTE 1—SIGNIFICANT ACCOUNTING POLICIES (Continued)

INTANGIBLE ASSETS

Intangible assets with a finite life are amortized. The useful life of an intangible asset to the Organization is the period over which the asset is expected to contribute directly or indirectly to the future cash flows of the Organization. The Organization's intangible assets have an estimated useful life of two to three years and are amortized using the straight-line method of amortization.

FINANCIAL STATEMENT PRESENTATION

The financial statement presentation follows the provisions of the Financial Accounting Standards Board (FASB) Codification topic related to Financial Statements of Not-for-Profit Organizations. This guidance requires the Organization to report information regarding its financial position and activities, based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Organization and changes therein are classified and reported as follows:

Unrestricted net assets - Net assets that are not subject to donor-imposed stipulations plus those resources for which temporarily donor-imposed stipulations have been satisfied. Unrestricted net assets may otherwise be designated for specific purposes by action of the Board of Directors.

Temporarily restricted - Net assets subject to donor-imposed stipulations of both time and purpose which are to be satisfied by FRC's actions or satisfaction of time restrictions. Temporarily restricted net assets are reclassified to unrestricted net assets when the restrictions have been met. Contributions restricted as to time or purpose are recorded as temporarily restricted revenue.

Permanently restricted net assets - Net assets subject to donor-imposed stipulations that the resources be maintained permanently by the Organization. Investment income, including realized and unrealized gains and losses are classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the Organization in a manner consistent with the standard of prudence prescribed by the Uniform Prudent Management of Institutional Funds Act (UPMIFA). The Organization had no permanently restricted net assets at September 30, 2018 and 2017.

Revenues are reported as increases in unrestricted net assets unless use of the related asset is limited by donor-imposed restrictions. Expenses are reported as decreases in unrestricted net assets.

DONATED GOODS AND SERVICES

Donated goods are recorded as public support at their estimated fair value at the date of donation. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose. There were no donated goods in 2018 or 2017.

NOTE 1—SIGNIFICANT ACCOUNTING POLICIES (Continued)

DONATED GOODS AND SERVICES (Continued)

Donations of services are recorded if they create or enhance a non-financial asset or they require specialized skills which would be purchased if they were not donated. During 2018 and 2017, the Organization received various donated professional services valued at \$2,320 and \$1,750, respectively. These amounts were included in donated goods and services revenue and in professional services expense and communications expense in the statements of functional expenses. Donated services reported as special event revenue and expense in the statements of activities totaled \$400 for 2018 and \$75 for 2017.

For the years ended September 30, 2018 and 2017, a substantial number of unpaid volunteers and members of the Board of Directors and Committees of FRC have made significant contributions of their time. The value of these services is not reflected in these financial statements since they do not meet the criteria for recognition under the FASB Codification topic related to contributions made and received.

PUBLIC SUPPORT

Public support consists primarily of amounts received from donors.

FUNCTIONAL ALLOCATION OF EXPENSES

The costs of providing various programs and other activities have been summarized on a functional basis in the statements of activities. Expenses are charged directly to programs or supporting service categories based upon specific identification where possible. Accordingly, certain costs have been allocated among the programs and supporting services benefited, based on direct charges or appropriate methods determined by management. These costs include, among others, salaries and related taxes and fringe benefits, insurance, occupancy costs, telephone, supplies and professional fees.

NOTE 2—CONCENTRATION OF CREDIT RISK

The Organization maintains its cash balances at local financial institutions. Accounts are insured by the Federal Deposit Insurance Corporation up to \$250,000. The Organization periodically has deposits in excess of federally insured limits. The Organization has not experienced any losses and believes it is not exposed to any significant credit risk on cash.

NOTE 3—PROPERTY AND EQUIPMENT

	2018	 2017
Land\$	125,000	\$ 125,000
Building and Building Improvements	722,485	683,935
Equipment	73,534	73,534
Furniture and Fixtures	67,478	67,478
Construction in Process		
	988,497	949,947
Less Accumulated Depreciation and Amortization	533,496	 506,150
<u>\$</u>	455,001	\$ 443,797
Depreciation and Amortization Expense	27,346	\$ 28,184
Depreciation Expense allocated to Rental Expenses (included above) <u>\$</u>	8,764	\$ 7,988

NOTE 3—PROPERTY AND EQUIPMENT (Continued)

Property and Equipment under Capitalized Lease (included in the above):

		2018		2017
Cost	\$	19,008	\$	19,008
Less Accumulated Amortization		5,703		1,901
	<u>\$</u>	13,305	\$	17,107
Amortization Expense	<u>\$</u>	3,802	\$	1,901
NOTE 4—INTANGIBLE ASSETS				
		2018		2017
Software	••	559 90,463 15,661 106,683	\$	559 90,463 15,661 106,683
Less Accumulated Amortization	••	,		101,923
	<u>\$</u>	1,587	\$	4,760
Amortization Expense	<u>\$</u>	3,173	<u>\$</u>	19,275
Estimated amortization expense on the intangible assets for the next	year	is:		
Year Ending September 30 2019	•••••		<u>\$</u>	1,587

NOTE 5—NOTE PAYABLE

FRC is obligated under a note payable, collateralized by the FRC's assets, subject to certain covenants, with which FRC is in compliance at September 30, 2018 and 2017, and to a prepayment penalty clause which expired January 9, 2018. The note is payable in monthly installments of \$3,212 including interest at 5.25% per annum until January 15, 2023, when a balloon payment is due. FRC made additional principal payment of \$100,000 and \$50,000 in the years ended September 30, 2018 and 2017, respectively.

Interest expense related to the mortgage was \$8,911 for 2018 and \$13,476 for 2017 which includes \$3,330 in 2018 and \$5,036 in 2017 of interest included in rental expenses.

NOTES TO FINANCIAL STATEMENTS

NOTE 5—NOTE PAYABLE (Continued)

Principal repayments due in each of the next two fiscal years are:

Year Ending September 30		
2019\$	3	35,678
2020		31,496
\$	6	67.174

NOTE 6—CAPITAL LEASE

The assets under capital lease were recorded at the present value of the minimum lease payments at the inception of the lease.

The following is a schedule as of September 30, 2018 of the future minimum lease payments under the capital lease, by years, and the present value of those payments:

Total Lease Payments		
Present Value of Net Minimum Lease Payments	•	12,285
Current Maturities	٠	3,846
Long-Term Obligation	. <u>\$</u>	8,439
Future minimum lease payments due under the leases are:		
Year Ending September 30		
2019	. \$	4,200
2020		4,200
2021		4,200
2022		350
Amount Representing Interest		(665)
Present Value of Net Minimum Lease Payments	. <u>\$</u>	12,285

Interest expense on the capital lease obligation was \$482 and \$495 for the years ended September 30, 2018 and 2017, respectively.

NOTE 7—RETIREMENT PLANS

FRC has adopted a qualified defined contribution retirement plan covering substantially all employees who meet certain eligibility requirements. Effective July 1, 2003, FRC amended the retirement plan and established a salary deferral plan under Section 401(k) of the Internal Revenue Code. FRC, at its option, may elect to match a portion of the employees' contributions. The plan year was changed to a calendar year commencing January, 2008.

NOTE 7—RETIREMENT PLANS (Continued)

For 2018 and 2017, FRC elected to make a fully-vested safe harbor matching contribution equal to 100% of employee's 401(k) contributions that does not exceed 3% of wages and 50% of contributions between 3% and 5% of wages. The maximum employer contribution for any employee is 4% of wages. The match totaled \$20,037 for 2018 and \$21,186 for 2017. The plan also provides a profit sharing component where FRC can make a discretionary contribution to the plan, which is allocated based on the compensation of eligible employees. FRC did not make a discretionary contribution to the plan in 2018 or 2017.

NOTE 8—LEASE COMMITMENT

FRC maintains an operating lease for a postage meter machine. The lease expires December 31, 2020. Rental expense for operating leases was \$468 for 2018 and \$466 for 2017, which is included in equipment rental, repairs and maintenance on the statements of functional expenses.

Future minimum rental payments are as follows:

Year Ending September 30	400
2019\$	466
2020	466
2021	116
· · · · · · · · · · · · · · · · · · ·	1 048

NOTE 9—RENTAL INCOME

During the years ended September 30, 2018 and 2017, FRC leased four apartments to individuals under leases with expiration dates of April 30, 2019. The agreements require monthly lease payments ranging from \$775 to \$1,500. Rental income was \$48,985 for the year ended September 30, 2018 and \$40,000 for the year ended September 30, 2017.

Future minimum rentals to be received under these leases are:

Year Ending September 30	
2019	\$ 22.450

NOTE 10—TEMPORARILY RESTRICTED FUNDS

During 2018, \$-0- of funds temporarily restricted for specific purposes were received and \$9,814 of funds were expended and released from restriction.

During 2017, \$7,195 of funds temporarily restricted for specific purposes were received and \$9,552 of funds were expended and released from restriction.

NOTE 10—TEMPORARILY RESTRICTED FUNDS (Continued)

Temporarily restricted net assets at September 30 are as follows:

	2018	 2017
Auxiliary Board\$	879	\$ 1,520
Birth Parent Related	74	764
Adoption Story Board		7,769
Gala Baskets	_	342
China Program	100	100
Donor Event	1,794	1,866
Marketing Consulting	<u> </u>	 300
-		
<u>\$</u>	2,847	\$ 12,661

NOTE 11—TAX-EXEMPT STATUS

The Organization is a not-for-profit organization and is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and is similarly classified by the State of Illinois. Certain activities not directly related to the Organization's tax-exempt purpose could be subject to taxation as unrelated business income, however, a provision for unrelated business income tax was not required.

The Organization follows the guidance in the FASB Codification topic related to uncertainty in income taxes which prescribes a comprehensive model for recognizing, measuring, presenting and disclosing in the financial statements uncertain tax positions that the Organization has taken or expects to take in its tax returns. Under the guidance, the Organization may recognize the tax benefit from an uncertain tax position only if it is "more likely than not" that it is sustainable, based on its technical merits. The tax benefits recognized in the financial statements from such a position should be measured based on the largest benefit that has a greater than 50% likelihood of being realized upon ultimate settlement with a taxing authority having full knowledge of all relevant information. The Organization believes that it has appropriate support for the positions taken on its returns.

NOTE 12—RECLASSIFICATIONS

Certain prior year amounts have been reclassified to conform to the current year presentation.

NOTE 13—RELATED PARTIES

During the years ended September 30, 2018 and 2017, board members and members of their families contributed \$66,998 and \$57,040 respectively.

NOTE 14—SUBSEQUENT EVENTS

Management has evaluated subsequent events through January 21, 2019, the date which the financial statements were available for issue. There are no subsequent events which require disclosure.